



PENGARAH KERJA RAYA SABAH

**JABATAN KERJA RAYA
 IBU PEJABAT
 BEG BERKUNCI 2032
 JALAN SEMBULAN
 88582 KOTA KINABALU
 SABAH.
 NO TEL: 088-244333
 NO FAX: 088-237234**

**ADDRESS OF OFFICER IN-CHARGE OF
 WAYLEAVE APPLICATION IN THE DISTRICT**

- | | |
|---|---|
| 1) Jurutera Daerah
JKR Kota Kinabalu
(Tel No: 088-244577) | 2) Jurutera Daerah
JKR Beaufort
(Tel No: 087-211333) |
| 3) Jurutera Daerah
JKR Sandakan
(Tel No: 089-273733) | 4) Jurutera Daerah
JKR Tawau
(Tel No: 089-911666) |
| 5) Jurutera Daerah
JKR Kudat
(Tel No: 088-611633) | 6) Jurutera Daerah
JKR Keningau
(Tel No: 087-331333) |
| 7) Jurutera Daerah
JKR Kota Belud
(Tel No: 088-976444) | 8) Jurutera Daerah
JKR Ranau
(Tel No: 088-875611) |
| 9) Jurutera Daerah
JKR Lahad Datu
(Tel No: 089-884040) | 10) Jurutera Daerah
JKR Papar
(Tel No: 088-912233) |
| 11) Jurutera Daerah
JKR Tuaran
(Tel No: 088-788611) | 12) Jurutera Daerah
JKR Kota Marudu
(Tel No: 088-661387) |
| 13) Jurutera Daerah
JKR Tenom
(Tel No: 087-735440) | 14) Jurutera Daerah
JKR Semporna
(Tel No: 089-781773) |
| 15) Jurutera Daerah
JKR Kuala Penyu
(Tel No: 087-884381) | 16) Jurutera Daerah
JKR Sipitang
(Tel No: 087-822334) |
| 17) Jurutera Daerah
JKR Penampang
(Tel No: 088-702100) | 18) Jurutera Daerah
JKR Beluran
(Tel No: 089-511380) |
| 19) Jurutera Daerah
JKR Tambunan
(Tel No: 087-774122) | 20) Jurutera Daerah
JKR Kunak
(Tel No: 089-851701) |
| 21) Jurutera Daerah
JKR Pitas
(Tel No: 088-613733) | 22) Jurutera Daerah
JKR Kinabatangan
(Tel No: 089-562055) |
| 23) Jurutera Daerah
JKR Nabawan
(Tel No: 087-366198) | |



**JABATAN KERJA RAYA
 SABAH
 GUIDELINES FOR
 WAYLEAVE
 APPLICATION**



PROCEDURE FOR WAYLEAVE APPLICATION

INTRODUCTION

It is the aspiration of JKR Sabah to manage and maintain all JKR registered roads to a good, efficient and safe condition for the public. To realize this effort, JKR Sabah has to ensure all development activities alongside JKR road reserve including installations and relocation of public utilities/services are coordinated, planned and carried out accordingly. Any developments alongside road reserve, excavation and installation of public utilities/services within the road reserve that is not systematically planned and not properly implemented would likely cause problems and hazards to the roads in particular and to the environment in general such as:

- a) flash flood and land slip;
- b) clogged drain and culvert;
- c) damaged to road foundation;
- d) endanger road user's safety .

Therefore, the implementation of all roadside development activities, excavation and installation of public utilities/services within JKR road reserve should be referred to JKR. Developers and utility agencies must seek prior approval from JKR so that all the procedures and regulations could be informed and adhered to accordingly.

OBJECTIVE

Road Transport Act 1987, Section 85 states that no person shall

- a) construct any access connecting to any road;
- b) construct any drain alongside any road;
- c) carry out any works of any description in, upon over or under any road,

unless detail plan for the proposed construction has been submitted and approved by the relevant road authority. The objective of this flyer is to disseminate and outline JKR procedures and regulations in applying wayleave approval for roadside development, excavation and installation of public utilities/services within JKR road reserve.

PROCEDURES AND REGULATIONS

Description of activities undertaken within JKR road reserve that required wayleave approval from JKR are as follows:

- a) excavation and installation of water/sewage pipe;
- b) telephone/electricity cables;
- c) access connection/drainage construction;
- d) billboard/signboard installation.

Wayleave application **MUST** be submitted to the respective JKR district office prior to implementation of the above-mentioned works. The applicant would be informed on the guidelines, procedures and regulations of wayleave that has been spelt out in the Arahan Teknik (Jalan) 4/85, Pindaan 1997, 2nd Schedule – Instruction to Applicant for Wayleave. The application form to be used shall be Form JKR.U/1. Checklist as shown in this flyer is to assist the applicant in completing the application form to ensure all necessary documents are enclosed and submitted. Completed application form shall be processed accordingly as shown in the flow chart of this flyer.

CONCLUSION

JKR Sabah seeks close cooperation from all relevant parties to ensure all developments, excavations and installations of public utilities/services within JKR road reserve be planned and implemented in accordance with the JKR guidelines, procedures and regulations.

Instruction to Applicant:

- 1 Borang JKR.U/1 Wayleave Application can be obtained from JKR respective district office.
- 2 Applicant must complete the application form together with the checklist.
- 3 Response to Wayleave Application by JKR shall be within two weeks.

CHECKLIST FOR WAYLEAVE APPLICATION

	Agency	JKR	Remarks
1) Completion of Form			
(i) Project Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
(ii) Name of Consultant	<input type="text"/>	<input type="text"/>	<input type="text"/>
(iii) Name of Agency	<input type="text"/>	<input type="text"/>	<input type="text"/>
(iv) Name of Contractor	<input type="text"/>	<input type="text"/>	<input type="text"/>
(v) Description of Work	<input type="text"/>	<input type="text"/>	<input type="text"/>
(vi) Proposed Date of Commencement	<input type="text"/>	<input type="text"/>	<input type="text"/>
(vii) Expected Date of Completion	<input type="text"/>	<input type="text"/>	<input type="text"/>
(viii) Signature (Applicant / Authority / Agency)	<input type="text"/>	<input type="text"/>	<input type="text"/>
2) Supporting Documents			
(i) Key Plan (1:50,000) or (1: 100,000) or equivalent	<input type="text"/>	<input type="text"/>	<input type="text"/>
(ii) Location Plan (1:5,000) or (1: 10,000) or equivalent	<input type="text"/>	<input type="text"/>	<input type="text"/>
(iii) Cross - Sectional Plan	<input type="text"/>	<input type="text"/>	<input type="text"/>
(iv) Traffic Management Plan	<input type="text"/>	<input type="text"/>	<input type="text"/>
3) Approval Letter from Agency (JA, TM, SESB, DBKK, etc)			

